Appendix D: Graduate Division Biography Form for Non-Student Tutor (2510) or Reader (2500)
This form must be submitted with the exception request and approved before employment begins.

**Personal Data**

Name: ____________________________

Last   First   Middle

Home Address

Street: ____________________________

City, State, Zip: ____________________________

Phone: ____________________________

E-mail: ____________________________

Date of Birth: _____________

Sex: M _______ F _______

Are you a citizen or permanent resident of the U.S.? U. S. Citizen _______

Permanent Resident _______

If not, what type of visa do you have? _______

Work permit end date: _____________

Person to be contacted in case of emergency:

Name: ____________________________

Street: ____________________________

City, State, Zip: ____________________________

Phone: ____________________________

Email: ____________________________

**Education**

If you attended UCSD, give last quarter of registration and date of degree: ____________________________

**STOP** If you have not completed all degree requirements, you may not be eligible for this non-student employment. Contact the department immediately to discuss your situation. If the person indicates this exception can still be submitted for approval, provide their name: ____________________________

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<th>Institution of highest degree</th>
<th>Location of the Institution</th>
<th>Degrees or Certificates</th>
<th>Dates of Attendance</th>
<th>Subject or Field</th>
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Student’s Signature ____________________________

Date: _____________