

August 29, 2016

To Whom It May Concern:

Enclosed is the UCSD Billing Statement (invoice) for student(s) for whom you submitted payment authorization documentation for quarterly registration charges. The methods of payment are as follows:

- **Check Payment**

If your agency is paying by check please make the check payable to “**U.C. Regents**” and mail to the following address:

**University of California, San Diego
Graduate Division
Attn: Financial Support Unit
9500 Gilman Drive #0003
La Jolla, CA 92093- 0003**

- **Bank Wire:**

If your agency is paying by bank wire:

UCSD receiving bank name:	Bank of America, NA
UCSD bank account number:	1233018188
UCSD bank routing (ABA) number:	0260-0959-3
UCSD bank account name:	Regents of UC, UCSD Depository
CHIPS Address:	0959
SWIFT Address:	BOFAUS3N
UCSD bank ACH format code:	CTX
UCSD bank address:	Bank of America P.O. Box 37025 San Francisco, Ca. 94137
UCSD addendum information:	UCSD invoice account number & Department contact

The official UCSD 2016-17 Tuition/Fee Chart may be obtained at:
<http://www.ucsd.edu/current-students/finances/fees/registration/index.html>.

If you have any questions, please contact the Financial Support Unit of the Graduate Division at (858) 822-5332.

Sincerely,

UCSD Graduate Division
Financial Support Unit
9500 Gilman Drive #0003
La Jolla, Ca. 92093-0003
(858) 822-5332 Phone
(858) 534-4304 Fax

GRADUATE DIVISION

University of California, San Diego • 9500 Gilman Drive #0003 • La Jolla, California 92093-0003
Tel: (858) 534-3555 • Fax: (858) 534-4304 • grad.ucsd.edu

GRADUATE DIVISION BILLING STATEMENT INSTRUCTIONS

Remit payment online with E-Check on TritonLink or return top portion of this bill with a check payable to U.C. Regents. Please send payment to the Graduate Division, 9500 Gilman Dr. #0003, La Jolla, CA 92093-0003. Please include graduate student's account number on check or bankwire information.

EXPLANATION OF STATEMENT

Top Portion: **Statement Closing Date:** Payments and charges received after this date will appear on next month's statement. **Account Number:** This is your personal identification number. This number should be written on your check or indicated in your bankwire information to assure proper credit to your account. **Due Date:** Payments received beyond the due date subject the account to suspension of future 3rd party billing privileges. **Amount Due:** This is the amount payable by you.

Middle Portion: **Date:** The date a payment or charge was applied to your account. The items on this statement are listed by date. **Description:** A short explanation of the payment or charge. **Reference No:** An invoice number or processing number, this number should be referenced when requesting additional information on a payment or charge.

Payments/Credits: Amounts listed in this column indicate the amount of a payment or credit. **Charges:** Amounts listed in this column indicate the amount of a charge.

Bottom Portion: **Previous Balance:** Any outstanding amounts from a prior statement will show only as a previous balance. **Current Charges:** Sum of charges since last statement. **Payments/Credits:** Sum of payments and credits since last statement. **Credit Balance:** If an amount is printed here, your account transactions will be reviewed, and, if money is due you because of overpayment, a refund check will be issued in accordance with the University refund policy. Contact the Graduate Division for refund of other credit balances such as check or bankwire overpayments. **Amount Due:** This is the amount payable by you (as the agency) for those students listed on the attached billing statement.

Also see the Student Business Services website: <http://sbs.ucsd.edu> for more information on how to read your billing statement.

BILLING STATEMENT INQUIRIES

The Graduate Division serves as the central billing agent for UCSD graduate students receiving payment from an outside agency.

Area Code (858)

UCSD Information	534-3362	Returned Checks/Cashiers	534-3725
Bookstore Customer Service	534-7326	Student Health Insurance	534-2124
Financial Aid Office	534-4480	Academic Computing Svc(ACS)	534-4060
Housing	534-4010	Summer Session	534-5258
Library	534-3339	Parking	534-4223
Med School Financial Aid	534-4664	Triton Plus Card	534-7587
Graduate Division Financial Support	534-0720	Direct Bank Deposit	822-4727
Registration Fees/Registrar's	534-3150	All Other Billing Items	822-4727